

**ASHFIELD DISTRICT COUNCIL**



Council Offices,  
Urban Road,  
Kirkby in Ashfield  
Nottingham  
NG17 8DA

## Agenda

# Annual Meeting of the Council

Date: **Thursday, 20th May, 2021**

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Time: **7.00 pm**

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Venue: **Main Hall, Festival Hall Leisure Centre, Hodgkinson Road,  
Kirkby in Ashfield**

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For any further information please contact:

**Lynn Cain**

[l.cain@ashfield.gov.uk](mailto:l.cain@ashfield.gov.uk)

01623 457317

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# **COUNCIL**

## **Membership**

**Chairman:** Councillor Andy Meakin

**Vice-Chairman:** Councillor Arnie Hankin

**Councillors:**

John Baird  
Kier Barsby  
Jim Blagden  
Christian Chapman  
Samantha Deakin  
Dale Grounds  
David Hennigan  
Trevor Locke  
Sarah Madigan  
Lauren Mitchell  
Warren Nuttall  
Kevin Rostance  
Dave Shaw  
Helen-Ann Smith  
Lee Waters  
Daniel Williamson  
Jason Zadrozny

Chris Baron  
Jamie Bell  
Will Bostock  
Melanie Darrington  
Andy Gascoyne  
Andrew Harding  
Tom Hollis  
Rachel Madden  
David Martin  
Keir Morrison  
Matthew Relf  
Phil Rostance  
John Smallridge  
David Walters  
Caroline Wilkinson  
John Wilmott

## **FILMING/AUDIO RECORDING NOTICE**

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## **SUMMONS**

You are hereby requested to attend a meeting of the Council to be held at the time/place and on the date mentioned above for the purpose of transacting the business set out below.



**Carol Cooper-Smith**  
**Chief Executive**

## AGENDA

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1. To receive apologies for absence, if any.
2. **Declarations of Disclosable Pecuniary or Personal Interests and Non Disclosable Pecuniary/Other Interests.**
3. To elect the Chairman for the ensuing year.
4. The newly elected Chairman to make the Declaration of Acceptance of Office.
5. Vote of thanks to the retiring Chairman and his response.
6. To elect the Vice Chairman for the ensuing year.
7. The newly elected Vice Chairman to make the Declaration of Acceptance of Office.
8. To receive and approve as correct records the minutes of the meetings of the Council held on 4 February and 4 March 2021. 5 - 30
9. To receive any announcements from the Chairman or Head of Paid Service.
10. In accordance with Council Procedure Rule 1.1(viii) and (ix), to be told by the Leader of the composition of the Executive for the coming year and the names of Members appointed to the Cabinet and the Scheme of Delegation for the Discharge of Executive Functions.  
  
*(Scheme of Delegation to be circulated at the meeting if required – yellow papers)*
11. In accordance with Council Procedure Rule 1.3(i) to (iv), to determine the appointment of Committees, Panels and Working Groups etc. for the ensuing year with Terms of Reference as set out in Part 3, 1.8 of the Constitution. 31 - 34

**Accordingly, the Council is requested to appoint the following Committees, Panels and Working Groups (including appointment of Chairmen, Vice Chairmen and membership seats):-**

**Overview and Scrutiny Committee  
Covid-19 Recovery Scrutiny Panel  
Scrutiny Panel A  
Scrutiny Panel B  
Planning Committee  
Licensing Committee  
Audit Committee  
Local Joint Consultative Committee  
Chief Officers' Employment Committee  
Standards and Personnel Appeals Committee  
Charities Committee  
Local Plan Working Group**

(Schedule of committee memberships to be circulated at the meeting – grey papers)

- |            |   |                |
|------------|---|----------------|
| <b>12.</b> | <b>In accordance with Council Procedure Rule 1.1(x), to approve a programme of ordinary meetings of the Council for the ensuing year.</b> | <b>35 - 40</b> |
| <b>13.</b> | <b>Annual Constitution Review.</b>  | <b>41 - 46</b> |
| <b>14.</b> | <b>Capital Programme Update.</b>  | <b>47 - 52</b> |
| <b>15.</b> | <b>In accordance with Council Procedure Rule 1.3(v), to approve appointments to outside bodies for the ensuing year.</b>                  | <b>53 - 58</b> |

*(Schedule of appointments to outside bodies to be circulated at the meeting – pink papers)*

## COUNCIL

### Meeting held on Thursday, 4th February, 2021 at 7.00 pm

**Present:** Councillor Caroline Wilkinson, in the Chair;

Councillors Chris Baron, Kier Barsby, Jim Blagden, Ciaran Brown, Christian Chapman, Melanie Darrington, Andy Gascoyne, Dale Grounds, Arnie Hankin, David Hennigan, Tom Hollis, Trevor Locke, Rachel Madden, Sarah Madigan, David Martin, Andy Meakin, Lauren Mitchell, Keir Morrison, Warren Nuttall, Matthew Relf, Kevin Rostance, Phil Rostance, Dave Shaw, John Smallridge, Helen-Ann Smith, David Walters, Lee Waters, Daniel Williamson, John Wilmott and Jason Zadrozny.

**Apologies for Absence:** Councillors John Baird, Samantha Deakin and Andrew Harding.

**Officers Present:** Lynn Cain, Carol Cooper-Smith, Ruth Dennis, Theresa Hodgkinson, Peter Hudson, Mike Joy, Paul Parkinson and Shane Wright.

#### **C.74 Appointment of Chairman**

RESOLVED

that due to both the Chairman and Vice Chairman of the Council being in self-isolation at home due to current Covid-19 restrictions, Councillor Caroline Wilkinson be appointed as the Chairman for the ensuing meeting.

#### **C.75 Declarations of Disclosable Pecuniary or Personal Interests and Non Disclosable Pecuniary/Other Interests**

No declarations of interest were made.

#### **C.76 Minutes**

RESOLVED

that the minutes of the meeting of the Council held on 3 December 2020, as now submitted, be received and approved subject to the finishing time being corrected from 10.16am to 10.16pm.

**C.77 Announcements from the Chairman, Leader, Members of the Cabinet and the Head of Paid Service**

The Head of Paid Service and the Leader of the Council took the opportunity to speak about the Council's continuing response to the Covid-19 outbreak and the implications for Nottinghamshire in relation to the latest lockdown. Members were advised of the latest position in relation to positive Covid cases within Ashfield, interpretation of data emulating from the Middle Layer Super Output Areas, the roll out of the vaccination programme and proposals for mass asymptomatic testing in Sutton in Ashfield.

A heartfelt thank you was given to all staff for their continued commitment to the Council and its service delivery in all areas over the last 10 months. Council Members were also advised of the £6.27 million pounds recently awarded to Ashfield District Council, from the Future High Street Funding Scheme. It was an amazing achievement for all concerned and would enable the transformation of Sutton town centre to commence without delay.

The passing of Captain Sir Tom Moore was also mentioned, and a minute's silence was held as a mark of respect to honour his amazing achievements in raising funds for the NHS during the pandemic.

**C.78 Questions from the Public**

In accordance with Council Procedure Rule 11, the following question had been submitted by Mr. Martin Howes from Hucknall.

To the Portfolio Holder for Streets, Parks and Town Centres:

*"What proportion of the council's vehicle fleet are fully electric vehicles (EVs) and what plans does the council have to reduce the proportion of fossil-fuel vehicles and increase the proportion of EVs in its vehicle fleet in the future?"*

*By "vehicle fleet" I mean all the cars, vans and trucks that are owned, leased or rented by council."*

The Portfolio Holder for Streets, Parks and Town Centres, Councillor David Martin, responded to the question as follows:-

*"I would like to thank the member of the public for their question about the Council's fleet and in particular, deployment of electric vehicles.*

*Climate Change is one of the greatest challenges we face and everyone, including the District Council, has an obligation to do all it can to minimise our carbon footprint and fleet and transport is one area where we can take tangible actions to practically minimise emissions. Electric vehicles are not yet suitable for all kind of vehicle uses but the market is developing quickly and electric vehicles are becoming more practical for an ever wider range of uses.*

*Ashfield District Council has an entire fleet of 143 road registered vehicles, which also includes JCBs, tractors and ride-on-mowers, as well as standardised vehicles. The Council currently has two all-electric vehicles. Furthermore, as vehicles come to the end of their life and need replacing, options for electric or hybrid vehicles are considered and this is why two plug-in petrol hybrid vehicles have been ordered, which will replace diesel vehicles. The Council seeks to maximise Government grant wherever possible.*

*Furthermore, the Council is currently exploring infrastructure at the depot to allow more electric vehicles to be introduced over time and it is worth noting that the Council has over 70 Euro 6 diesel vehicles, which are the most carbon efficient diesel engines available. The Council also operates a telematics system to ensure drivers of Council vehicles drive them safely and efficiently.*

*A significant number of traditional Council vehicles, such as transit vans, are due for replacement in 2022 and this provides an opportunity to further expand our green fleet.”*

The Chairman then gave Mr. Howes the opportunity to ask a supplementary question and he responded as follows:-

*“You mentioned that quite a few vehicles will be replaced in 2022. Can you give me an indication of what proportion of the replacement vehicles are likely to be electric and do you have any targets for that? For example, would it be a small proportion of electric vehicles or the majority of your replacements?”*

The Portfolio Holder for Streets, Parks and Town Centres responded to the supplementary question as follows:-

*“The Council has ambitions to consider replacing vehicles with either electric or hybrid versions and since the Ashfield Independents took outright control of the District Council in 2019, the climate has been one of our main priorities. Our team has moved many motions on this issue but more than that, we’ve achieved and continued to achieve very real outcomes.*

*Even tonight the Leader is adding the additional responsibilities of Energy and Climate Performance into a formal Cabinet role which Councillor Daniel Williamson will be ably working on. You may have seen in other areas, our creation of community orchards, planting of thousands of trees and the provision of photo-voltaic panels on our Council buildings making our offices more energy efficient.*

*Just last week Councillor Tom Hollis secured a grant of just over £1 million pounds for making more Council homes more energy efficient. We created a Climate Commission last year which works on pressing issues and the work is going on through one of our Scrutiny Panels at present.*

*We take this very seriously as I said before and we are making a massive difference, just like we are in every other area of the Council. I must say I am very green myself; I’ve got photo-voltaic panels and solar panels and double glazing and I do really look at innovative ways of making the Council more green on a constant basis.”*

**C.79 Petitions**

No petitions were submitted for consideration.

**C.80 Pay Policy Statement 2021/22**

Council was requested to approve and adopt the Pay Policy Statement for 2021/22.

RESOLVED

that the Council’s Pay Policy Statement for 2021/22, as presented, be received and approved.

**C.81 Changes to Committee Memberships**

Council was requested to consider changes to Committee memberships as requested by the Ashfield Independent Group, to note a change to a Portfolio Holder title and remit and to note an updated list of Cabinet Support Members.

RESOLVED that

- a) the following update to the title and remit of the former Portfolio Holder for Corporate Communications, Governance & Cross Portfolio Support be noted as follows:

Portfolio Holder for Governance, Energy and the Environment

Responsible For:

- Corporate Communications
- Website
- Legal Services
- Democratic and Scrutiny Services
- Electoral Services
- Audit
- Environmental Strategy and Performance;

- b) that the following changes be made to the Council’s Committee memberships:

<b>Committee:</b>	<b>Member to be Removed:</b>	<b>Member to be Added:</b>
Scrutiny Panel A	Cllr. John Smallridge as Vice Chairman	Cllr. Caroline Wilkinson as Vice Chairman
Scrutiny Panel B	Cllr. Ciaran Brown	Cllr. Caroline Wilkinson
Overview and Scrutiny Committee	Cllr. Caroline Wilkinson	Cllr. John Smallridge

Planning Committee	Cllr. Ciaran Brown as Vice Chairman	Cllr. Kier Barsby  (Cllr. John Smallridge to be made Vice Chairman)
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- c) the following updated list of Cabinet Support Members be received and noted:

Cllr. Sarah Madigan – Support to Leader  
Cllr. Dale Grounds – Culture  
Cllr. David Walters – Health  
Cllr. Warren Nuttall – Health  
Cllr. Lee Waters – Finance  
Cllr. Christian Chapman – IT and Digital.  
Cllr. Trevor Locke – Planning  
Cllr. Dave Shaw – Safety  
Cllr. Jim Blagden – Housing.

### **C.82 Recommendations from the Cabinet and the Council's Committees**

In accordance with the Council Procedure Rule 2(ix), Council considered the following recommendations:-

Minute No. CA.60  
Cabinet – 26 January 2021  
Future High Streets Funding

RESOLVED

that Council accepts the Future High Streets funding of £6.27m.

Minute No. L.10  
Licensing Committee – 27 January 2021  
Street Trading: New Resolution

RESOLVED

that as a result of no public consultation responses being received, the new Draft Street Trading Resolution as shown at Appendix 3 of the Licensing Committee report, be adopted.

### **C.83 Updates from Members of the Cabinet on their Portfolio Activity**

(Prior to the Cabinet Portfolio updates and in accordance with Council Procedure Rule 30, it was moved by Councillor Jason Zadrozny and seconded by Councillor David Martin that Procedure Rules 10 (Duration of Meeting) and 23 (Conclusion of Proceedings) be suspended, for the duration of the meeting, to enable all matters on the agenda to be satisfactorily concluded. Having been put to the vote, the Council agreed with this course of action.)

#### Councillor David Martin – Portfolio Holder for Street, Parks and Town Centres

- Covid Information Officers offering continued support and forging good working relationships with local retailers
- capture of footfall data in town centres across Ashfield currently underway
- 1.5 million investment in green spaces with 11 projects ongoing
- retaining water enhancement works on Titichfield Park brook at Hucknall
- additional 500 trees being planted with a further 500 at the end of February
- acknowledgement of challenging times for staff during the pandemic
- success of the real Christmas tree collection with 1150 trees collected
- waste campaigns continuing at pace with the Spring Clean commencing on 8 February 2021
- Environmental Services Team undertaking outstanding work in challenging circumstances
- latest data showing a reduction in reported incidences of dog fouling and littering
- 300 incidences of fly tipping reported
- imminent launch of new Environmental Charter to be circulated to all households
- approval of new S46 Public Funerals Policy

#### Councillor Kier Barsby – Portfolio Holder for Health and Leisure

- reopening of the leisure centres on 2 December 2020 for a month prior to the third lockdown saw more joiners than leavers
- maintenance of leisure centres is continuing to ensure swift reopening when instructed
- an application for National Leisure Relief funds has been completed to endeavour to recoup some losses during the pandemic
- weekly meetings being held with Everyone Active, the Council's leisure service provider
- work started on the Kirkby Leisure Centre site and the contractor, Keir, committed to its corporate social responsibilities with plans to facilitate site visits, community volunteer days, school visits and work placements
- the Local Enterprise Partnership (LEP) and Sports England bids have been submitted and are currently at stage 2

- success of the Christmas lights, online advent competition and Santa street tour during December 2020
- Discover Ashfield awards for businesses now accepting nominations with a virtual awards ceremony being held during February half term
- 4 outdoor cinema screenings to hopefully take place during August and September 2021
- 17 organisations benefitted from £12,000 of Ashfield Community funding
- development of a new Health and Wellbeing Partnership Strategy for 2021-25, to be launched in late February 2021
- £23,000 of Emergency Assistance Funding for Food has been distributed to over 400 families including Christmas hampers
- the Christmas staff appeal saw personalised gifts being distributed to all residents at Beaumont House and Kingfisher Court Care Homes and chocolates through the local foodbank network
- imminent distribution of the Winter Grant Food Vouchers

#### Councillor Matthew Relf – Portfolio Holder for Place, Planning and Regeneration

- the Planning Team continuing to exceed their performance targets in most areas
- delays around the development of the Local Plan due to external Covid restrictions
- successful bid of £50,000 received from the 'Restore Your Railways' Fund towards the reopening of the Maid Marion railway line
- the Business Support Team continuing to receive and support a high level of business enquiries
- the Towns Fund Accelerated Projects are progressing well via the Place Team
- development of the Portland College 'New Start' building is underway
- designs for the new Indoor Market at Kirkby have now been completed
- development of the new cycling network from Kirkby to Annesley has reached the detailed design stage
- a start date has been secured for the new play area on Hornbeam Park and should be opening in the Spring
- receipt of £6.3 million Future High Street funding and further business cases being prepared for submission to Government

- the recent submission of business plans for the Towns Fund allocation of £25 million for both Kirkby and Sutton including some wider regional reach projects (and an approved over-bid of £61.6 million)
- officers keeping a watching brief on the new 'Levelling Up' Fund and any possible opportunities for development in Hucknall

#### Councillor Daniel Williamson – Portfolio Holder for Governance, Energy and the Environment

- the Democratic Services and Scrutiny Team are continuing to service the full range of meetings and commitments
- the Elections Team are busy preparing for the PCC and County Council elections in May 2021
- work being undertaken by the Risk and Emergency Team to ensure all venues for the May elections are Covid secure
- Communications Team providing an excellent response and keeping the public up to date with information for the local vaccination programme, Kirkby Leisure Centre updates and details regarding the Spring Clean campaign
- the 'Ashfield Matters' magazine recently hit the doorsteps and is keeping residents informed on all matters of interest

#### Councillor John Wilmott – Portfolio Holder for Regulatory Services

- the Licensing Team continue to efficiently respond to all enquires with an acknowledgement that recent applications for hospitality have decreased during the lockdown
- assistance and support in relation to taxi licencing is still in demand
- the Environmental Health Team continue to assist local businesses in Ashfield with some struggling and some closed during lockdown and relying upon funding from the Business Grant Scheme
- the compliance of most local businesses with Covid-secure requirements and warning letters being sent to any businesses not adjusting their premises and working arrangements accordingly
- food safety inspections are continuing with new applications for food outlets continuing to be submitted
- acknowledgement that Private Sector enforcement has continued throughout the three lockdowns with site inspections carried out, responses to 340 Covid related enquiries and 22 Improvement Notices served

#### Councillor Tom Hollis – Deputy Leader and Portfolio Holder for Housing

- Housing Team busy with roll out of £40 million pounds of improvement schemes to Council properties

- new rebuild of houses underway on sites across the District including Davis Avenue, Sutton Junction and various garage sites in Hucknall
- the welcome receipt of £1 million funding from Government for energy efficient upgrades to around 65 private properties and 60 Council owned properties, free of charge and focussing on solid wall insulation and draft proofing
- following the Grenfell Tower disaster and recent changes in legislation, the Council has adopted a Complaint Handling Code that will give tenants more power to make complaints to the Council if needed and also have a clearer path to investigation and resolution
- disappointment in a recent result from Parliament on 1 February when a Labour opposition motion regarding prioritisation of remuneration for leaseholders and taxpayers as a result of dangerous cladding on buildings, resulted in not one single Conservative Member bothering to vote on it

Councillor Helen-Ann Smith – Deputy Leader and Portfolio Holder for Community Safety

- the recent creation of a new partnership with an external contractor, Wise, to provide additional environmental enforcement and issue of Fixed Penalty Notices (FPNs) for littering, dog fouling and failing to carry a suitable receptacle for picking up dog waste. The new contract will result in 5 additional officers being out on the District and they are due to commence work on 1 April 2021

Councillor Jason Zadrozny – Leader of the Council

- acknowledgement that the Council has been working extremely hard despite the Covid pandemic and the sterling work of Members and officers alike
- reiteration of the fact that the Council continues to be ambitious in the delivery of all its services and has stepped up over the last 11 months to support its residents through the pandemic and continue to provide excellent and innovative initiatives

**C.84 Notice of Motion 1**

The Council received a notice of motion moved by Councillor Jason Zadrozny and seconded by Councillor David Martin as follows:-

*“This Council notes that the United Kingdom is the oldest and most profitable union in history. The UK, now in this post Brexit era should be a position to make its own laws and decisions but this is not yet the case.*

*The pandemic that we are living through has highlighted just how dependent the United Kingdom still is on other countries, for example the reliance on Personal Protective Equipment from abroad. Our Country has all the skills to have provided that much needed PPE, especially here in Ashfield where there is an abundance of garment making skills.*

*This Council believes that if our businesses are to compete on a worldwide stage it is crucial to have support at home. If we don't like, or don't want to be dependent on other Countries we must put our own house in order by purchasing UK. goods. Our UK. companies need to provide alternatives to foreign commodities as UK. competitiveness is critical, if as a country we want to be able to stand alone in the world. With support from UK. residents and organisations buying goods from our own Country, jobs and more investment will follow. The history and capabilities of our Country proves that the UK. can succeed on the world stage, for example, Great Britain led the world in developing the Covid-19 vaccine.*

*Ashfield Independents want this Council to take a lead in buying UK. goods and set a positive example to our residents, other local authorities and nationally by supporting UK. companies wherever possible. This however, is very difficult as the Government has failed to change laws surrounding procurement post Brexit. A raft of laws have simply been carried over unchanged from the EU. This Council, unfortunately is still forced into advertising large contracts in Europe so therefore the UK. and this Council is not in a position to make its own decisions. On this matter Ashfield needs Parliamentary representation which is sadly lacking.*

*This Council therefore supports the Leader of the Council lobbies by letter, the Members of Parliament for the District. Calling on them to take forward these concerns and by so doing save and keep jobs, and encourage new and old UK. based companies and businesses to invest in this country.*

*To be clear, it is the firm will of this administration, that as soon as the restraints are lifted from the authority, that as many purchases as possible will come from UK. based organisations, and further that we will support as local trades and companies as is possible.”*

Having been fully considered, the motion was put to the vote and it was

RESOLVED that

- a) this Council supports the Leader of the Council to lobby Members of Parliament for the District by letter, calling on them to take forward the concerns and by so doing save and keep jobs and encourage new and old UK based companies and businesses to invest in this country;
- b) in addition, it be noted that it is the firm will of the Ashfield Independent Group administration, that as soon as the restraints are lifted from the Authority, as many purchases as possible will come from UK based organisations and further support will be given to as many local trades and companies as is possible.

## **C.85 Notice of Motion 2**

The Council received a notice of motion moved by Councillor Helen-Ann Smith (in Councillor Samantha Deakin's absence) and seconded by Councillor Dave Shaw as follows:-

*“This Council wants to put on record its thanks to all the staff of Ashfield District Council for all of their extra hard work, particularly since the start the pandemic.*

*Ashfield District Council is the only Council in Nottinghamshire to keep refuse collections fully operational through not only the first wave of the pandemic but also the second wave too. Our teams of refuse collectors have gone even further, they have pulled out all the stops by collecting 180 tonnes of extra waste just after Christmas across the District. Not forgetting the 249 addition tonnes collected during the Big Spring Clean and then the Skip into Summer and bag it campaigns. This Council is so proud that despite massive pressures on the team they have stepped up and are soon to be delivering another Big Spring Clean event later this month. We are the only Council in the Country to actually increase waste services.*

*The Councils Revenues and Benefits Team have had to absorb an enormous increase in workload. Revenues have dealt with 1,700 businesses and paid out well over 20 million pounds in grants after completing the very complex work involved with each application. After which, Government audits and fraud checks are completed. Benefits have dealt with 700 applications from isolating people which is very complex work, ensuring that these applicants are entitled to the grant. With each lockdown and each change of tier come different sets of regulations making the job extraordinarily complex and this Councils teams have risen to that challenge each time.*

*Our housing teams have stepped up to the plate by getting the Ashfield homeless community into accommodations and are working with them to keep them off the streets and into permanent homes. The Council used an additional 10 units from its housing stock to accommodate rough sleepers. Often this is a complex task but our teams are up to that task and continue to work with the homeless to enhance their quality of life throughout the pandemic and particularly through the winter months.*

*The housing repairs team have also risen to the challenges the pandemic has caused. During the first lockdown the law meant they could only deal with emergency repairs, so the team helped with cemetery duties and litter picking. Further to this, the team converted properties to accommodate homeless people, thereby assisting some of the most vulnerable people in Ashfield. Since the first lockdown and through all the various tiers the team has continually worked and worked though some very difficult times including when there were serious shortages in building supplies. The team has also kept up to date with gas boiler servicing, this again has not been easy due to some tenants isolating and others not wanting people outside of their bubble in their homes – proudly our teams prevailed.*

*The Councils I.T. team has enabled more employees to work from home than ever before. They have done this by introducing technology that allows better communication between officers and overcoming the dangers of security for distant working. The law states that public meetings must be live streamed, our IT team has mastered the wizardry of live streaming all the public meetings which have always looked professional to our residents. They enabled Ashfield to be the first District Council in the whole Country to hold its Annual General Meeting, remotely.*

*Our employees in every department of the council have been extraordinary throughout this pandemic, stood up to all the challenges thrown at them and most of all have worked hard for all the people of Ashfield. This motion, though lengthy does not begin to cover the work of the hundreds of staff and managers in the Ashfield family who deserve our sincere thanks and commendations.*

*This Council therefore resolves:*

*That it is formally recorded, on behalf of elected members and the residents of Ashfield District - that our staff teams are thanked and that that thanks is communicated to each team.*

*Ashfields staff are amazing people who have acted selflessly through what has been some of the most difficult months in our Country's history they are local heroes and have earned, our sincere thanks and deepest respect."*

Having been fully considered, the motion was put to the vote and it was

RESOLVED

that it is formally recorded, on behalf of Elected Members and the residents of Ashfield District, that our staff teams are thanked, and the message is duly communicated to each team. Ashfield District Council staff are amazing people who have acted selflessly through what has been some of the most difficult months in our Country's history; they are local heroes and have earned our sincere thanks and deepest respect.

### **C.86 Notice of Motion 3**

The Council received a notice of motion moved by Councillor David Martin and seconded by Councillor Andy Gascoyne as follows:-

*"This Council notes with dismay that five years ago the then Labour administration of closed the Selston Golf Course against the wishes of local people. The building has fallen into a near state of dereliction and this costs the tax payer £6k every year.*

*This Council further recognises that the residents in Selston Parish expects this Council to treat Selston Country Park on a par with other park facilities across the District such as The Lawns in Sutton and Tichfield Park in Hucknall. To do this will need investment, an investment that is only fair for Selston residents.*

*This Council notes that the Country Park is owned wholly by Nottinghamshire County Council, and regrets that the current administration there have, with political malice, prohibited the progression of plans to reopen the café on the park.*

*However, thanks to the passion and tenacious work of the Ashfield Independent Councillors who represent the rural wards some improvement work has commenced on the park. Namely with Phase One - the building of a*

*memorial park. This should be completed in the near future and will see three new flag poles and raised flower beds, as well as disabled friendly benches installed to compliment the Commemorative benches previously installed.*

*The administration are as keen as the local public to make Selston Country Park a destination park, where events can be held for all members of the community. Where it is possible that farmer's markets can be held and big screen films staged.*

*Therefore this Council resolves that:-*

*Officers of the Council work up costed plans, without delay, to create a new Café hub at Selston Country Park. This will be a multipurpose extension to the current building, allowing it to be run full time for local people to use, in the same way other park cafes in the District are. This will be Phase Two of the Country Park Plans.*

*Officers note and record the medium term plans to work up Phase Three for the park, to provide more things of interest to do at the site. Future 106 contributions from the Parish should be then allocated to this plan. The plan could include but is not limited to, formalising path and cycle routes, creating nature trails, extending the car park and installing a variety of play equipment.*

*Officers to commence work on the long term lease options of the site with Nottinghamshire County Council and confirm our intention to extend the current lease. Officers present any future plans to Cabinet for further approval.*

*Officers to develop a business case for consideration by Cabinet and to present to Council for approval, subject to the business case being financially viable. The business case will be developed within the first quarter of 2021/22."*

(At this point in the proceedings and in accordance with Council Procedure Rule 18.4, it was moved and seconded that the names for and against the motion or any abstention from voting be duly recorded in the minutes. Having been put to the vote, Council concurred with this course of action.)

Having been fully considered, the motion was put to the vote and it was

RESOLVED that

- a) approval be given for officers of the Council to work up costed plans, without delay, to create a new Café hub at Selston Country Park as a multipurpose extension to the current building, allowing it to be run full time for local people to use, in the same way other park cafes in the District are (to be Phase Two of the Country Park Plans);
- b) officers to note and record the medium term plans to work up Phase Three for the park, to provide more things of interest to do at the site with future 106 contributions from the Parish being allocated to this plan. The plan could include but is not limited to, formalising path and cycle routes, creating nature trails, extending the car park and installing a variety of play equipment;

- c) approval be given for officers to commence work on the long term lease options of the site with Nottinghamshire County Council and confirm intentions to extend the current lease with any future plans being presented to Cabinet for further approval;
- d) as a result of a) to c) above, officers be requested to develop a business case for consideration by Cabinet and to present to Council for approval, subject to the business case being financially viable and developed within the first quarter of 2021/22.

Recorded Vote

For the Motion:

Councillors Kier Barsby, Jim Blagden, Ciaran Brown, Christian Chapman, Andy Gascoyne, Dale Grounds, Arnie Hankin, David Hennigan, Tom Hollis, Trevor Locke, Rachel Madden, Sarah Madigan, David Martin, Andy Meakin, Warren Nuttall, Matthew Relf, Dave Shaw, John Smallridge, Helen-Ann Smith, David Walters, Lee Waters, Caroline Wilkinson, Daniel Williamson, John Wilmott and Jason Zadrozny

Against the Motion:

Councillors Lauren Mitchell, Keir Morrison, Kevin Rostance and Phil Rostance.

Abstentions:

None.

**C.87 Emergency Notice of Motion 1**

In accordance with Council Procedure Rule 5 (Urgent Items), the Council received an emergency notice of motion moved by Councillor Tom Hollis and seconded by Councillor Helen-Ann Smith as follows:-

*“This Council supports the Police in their efforts to reduce crime and seek out criminals in Ashfield.*

*Ashfield District Council now has an excellent record in working with the Police at all levels. With our Portfolio Holder for Community Safety, Councillor Helen Ann Smith, Ashfield District Council is always working closely and always seeking new avenues to reduce crime and anti-social behaviour in our area.*

*In their efforts to reduce the amounts of drugs on the streets of Ashfield the Police have enacted Operation Reacher. We, as a Council support the principle of this operation however, there has been a huge cost inflicted on the Council which I, as the Portfolio for Housing am putting to the Council we can no longer bear.*

*Throughout the enactment Operation Reacher the Police have entered Council owned houses often by breaking in through exterior doors. The cost of replacing these destroyed doors has fallen to this Council.*

*The Council has asked officers to investigate all costs relating to Operation Reacher that have impacted this council. So far, but the investigation continues, 24 addresses have had doors broken through which the Council has replaced with some new doors costing as much as £900 each.*

*Unfortunately, there have been occasions where the Police have raided the wrong property, but the cost of replacement doors has still been borne by this Council.*

*This is a situation that cannot continue, as the Portfolio Holder for Housing wants to spend the Council's money on continuing to maintain to a high standard the properties we have for the good of our tenants and to build more Council Houses to address the enormous waiting list.*

*This Council resolves that-*

- 1. The Council seeks to re-charge the Police for damage to property when the wrong address is entered.*
- 2. If criminality is found in our properties damaged by the Police, that the tenant is re-charged the cost of repair."*

Having been fully considered, the motion was put to the vote and it was

RESOLVED that

- a) the Council seeks to re-charge the Police for damage to property when the wrong address is entered;
- b) if criminality is found in our properties damaged by the Police, that the tenant is re-charged for the cost of the repair.

## **C.88 Emergency Notice of Motion 2**

In accordance with Council Procedure Rule 5 (Urgent Items), the Council received an emergency notice of motion moved by Councillor Daniel Williamson and seconded by Councillor Rachel Madden as follows:-

*"This Council notes that there is a National debate on the roles and responsibilities of Councillors currently taking place.*

*The Public Accounts Select Committee are meeting next week to discuss preparations and contingency planning for the local elections which are due to take place in just 90 days.*

*Therefore this Council moves to re-ratify and make clear the roles and responsibilities of ward councillors, which all members here signed up to following their election in 2019.*

*In addition this Council will send our document to the Public Accounts Select Committee in advance of their meeting to demonstrate the broad range of tasks a local elected member is required to undertake, to aid in informing their work."*

Having been fully considered, the motion was put to the vote and it was

RESOLVED that

- a) the Council ratifies and makes clear the roles and responsibilities of Ward Councillors, which all Members signed up to following their election in 2019;
- b) in addition, the Council will send its document to the Public Accounts Select Committee in advance of their meeting to demonstrate the broad range of tasks a local elected member is required to undertake, to aid in informing their work.

**C.89 Questions received in accordance with Council Procedure Rule 13**

There were no questions submitted by Members.

**C.90 Questions received in accordance with Council Procedure Rule 13.2, in relation to Cabinet and Committee Meeting Minutes published since the last ordinary meeting of the Council**

There were no questions submitted by Members.

The meeting closed at 11.05 am

Chairman.

## **EXTRAORDINARY COUNCIL (TAX SETTING)**

**Virtual Meeting held on Thursday, 4th March, 2021 at 7.00 pm**

**Present:** Councillor Andy Meakin in the Chair;

Councillors John Baird, Chris Baron, Kier Barsby, Jim Blagden, Ciaran Brown, Christian Chapman, Samantha Deakin, Andy Gascoyne, Dale Grounds, Arnie Hankin (Vice-Chair), Andrew Harding, David Hennigan, Tom Hollis, Trevor Locke, Rachel Madden, Sarah Madigan, David Martin, Lauren Mitchell, Keir Morrison, Warren Nuttall, Matthew Relf, Kevin Rostance, Phil Rostance, Dave Shaw, John Smallridge, David Walters, Lee Waters, Caroline Wilkinson, Daniel Williamson, John Wilmott and Jason Zadrozny.

**Apologies for Absence:** Councillors Melanie Darrington and Helen-Ann Smith.

**Officers Present:** Lynn Cain, Carol Cooper-Smith, Ruth Dennis, Theresa Hodgkinson, Peter Hudson, Paul Parkinson, Mike Joy and Shane Wright.

**In Attendance:**

### **C.91 Declarations of Disclosable Pecuniary or Personal Interests and Non Disclosable Pecuniary/Other Interests**

The Director of Legal and Governance (and Monitoring Officer), on behalf of all Members and officers' present at the meeting, declared a general Non Disclosable Pecuniary/Other Interest in respect of items related to the setting of the Council Tax for 2021/2022.

(In accordance with Council Procedure Rule 30.1, Councillor Jason Zadrozny moved suspension of Council Procedure Rule 16.4, in relation to the "Content and Length of Speeches", to enable the Portfolio Holder for Finance to deliver her budget speech for an allocated total of 15 minutes at agenda item 3 rather than over the 3 budget agenda items in 5-minute slots.

Agenda items 3, 4 and 5a would still be taken separately and the Portfolio Holder for Finance would still exercise her right of reply on each motion if required. All other Members wishing to speak would still utilise the 5-minute allocation as prescribed. Having been seconded by Councillor Tom Hollis, the motion was duly carried.)

### C.92 Capital Strategy

Council was requested to approve the recommendations from the Cabinet meeting held on 23 February 2021 in relation to the Capital Strategy.

RESOLVED

that the Capital Strategy, Commercial Property Investment Strategy and the Commercial Property Indicators, as appended to the attached Cabinet report, be approved.

<b>Voting Results</b>			
<b>Councillor:</b>		<b>Councillor:</b>	
John Baird	For	David Martin	For
Chris Baron	Abstain	Andy Meakin	For
Kier Barsby	For	Lauren Mitchell	Abstain
Jim Blagden	For	Keir Morrison	Abstain
Ciaran Brown	For	Warren Nuttall	For
Christian Chapman	For	Matthew Relf	For
Melanie Darrington	<i>Absent</i>	Kevin Rostance	Abstain
Samantha Deakin	For	Phil Rostance	Abstain
Andy Gascoyne	For	Dave Shaw	For
Dale Grounds	For	John Smallridge	For
Arnie Hankin	For	Helen-Ann Smith	<i>Absent</i>
Andrew Harding	For	David Walters	For
David Hennigan	For	Lee Waters	For
Tom Hollis	For	Caroline Wilkinson	For
Trevor Locke	For	Daniel Williamson	For
Rachel Madden	For	John Wilmott	For
Sarah Madigan	For	Jason Zadrozny	For

### C.93 Treasury Management Strategy

Council was requested to consider the recommendations from the Cabinet meeting held on 23 February 2021 in relation to the Treasury Management Policy Statement and associated documents.

RESOLVED

that the Treasury Management Policy Statement incorporating the undermentioned documents as presented, be approved:

- Treasury Management Strategy Statement (TMSS)
- Borrowing Strategy
- Annual Investment Strategy
- Minimum Revenue Provision (MRP) Policy
- Prudential Indicators and Treasury Management Indicators
- Treasury Management Practices: Risk Management.

<b>Voting Results</b>			
<b>Councillor:</b>		<b>Councillor:</b>	
John Baird	For	David Martin	For
Chris Baron	Abstain	Andy Meakin	For
Kier Barsby	For	Lauren Mitchell	Abstain
Jim Blagden	For	Keir Morrison	Abstain
Ciaran Brown	For	Warren Nuttall	For
Christian Chapman	For	Matthew Relf	For
Melanie Darrington	<i>Absent</i>	Kevin Rostance	Abstain
Samantha Deakin	For	Phil Rostance	Abstain
Andy Gascoyne	For	Dave Shaw	For
Dale Grounds	For	John Smallridge	For
Arnie Hankin	For	Helen-Ann Smith	<i>Absent</i>
Andrew Harding	For	David Walters	For
David Hennigan	For	Lee Waters	For
Tom Hollis	For	Caroline Wilkinson	For
Trevor Locke	For	Daniel Williamson	For
Rachel Madden	For	John Wilmott	For
Sarah Madigan	For	Jason Zadrozny	For

**C.94 Annual Budget and Council Tax 2021/22 and Medium Term Financial Strategy (MTFS) Update**

Council was requested to approve the recommendations from the Cabinet meeting held on 23 February 2021 in relation to the Annual Budget and Council Tax Setting for 2021/22 and an update for the Medium Term Financial Strategy (MTFS).

RESOLVED that

- a) a freeze (no increase) in the level of the District's own Council Tax for 2021/22, setting the Band D equivalent at £190.46, the same as in 2020/21, be approved;
- b) the proposed 2021/22 Revenue (General Fund) and HRA Budgets as set out in the Cabinet report (Sections 3 and 4), be approved;
- c) the proposed Capital Programme and associated borrowing 2020/21 to 2024/25 as set out in the Cabinet report (Section 5 and Appendix 1), be approved;
- d) the 2020/21 Revised HRA and Capital Budgets as set out in the Cabinet report (Sections 4 and 5), be approved;
- e) it be noted that the precept figures from Nottinghamshire County Council, Nottinghamshire Fire and Rescue Authority, Police and Crime Commissioner and the two Parish Council's within the District have been incorporated into the Council Tax recommendation to Council;
- f) the estimated financial challenge in the Medium Term Financial Strategy (MTFS) for 2022/2023 to 2025/26 and the planned approach to address the challenge (Section 6), be noted;

- g) it be also noted that a detailed, refreshed MTFFS will be brought back to Cabinet after the 2020/21 Accounts have been closed and audited and the 3 year Spending Round figures have been confirmed;
- h) the proposed use of reserves as set out in the Cabinet report (Table 5 (General Fund) and Table 9 (HRA)), and the proposed changes to reserves (as set out in Section 3.8), be approved;
- i) the comments and advice of the Corporate Finance Manager (Section 151 Officer), provided in compliance with Section 25 of the Local Government Act 2003, as to the robustness of the estimates included in the 2021/22 Budget and the adequacy of the reserves for which this budget provides (Section 7), be received and accepted;
- j) it be noted that the proposed 2021/22 budgets reflect the agreed changes to Fees and Charges approved by Cabinet on 26 January 2021;
- k) the use of in-year Capital Receipts up to 2021/22 to maximise capitalisation opportunities arising from service transformation to deliver efficiencies and improved services to residents and clients, and thereby minimise the impact of costs on the revenue budget as included in the Flexible Use of Capital Receipts Strategy 2018/19 approved by Council on 11 October 2018, be approved.

<b>Voting Results</b>			
<b>Councillor:</b>		<b>Councillor:</b>	
John Baird	For	David Martin	For
Chris Baron	Abstain	Andy Meakin	For
Kier Barsby	For	Lauren Mitchell	Abstain
Jim Blagden	For	Keir Morrison	Abstain
Ciaran Brown	For	Warren Nuttall	For
Christian Chapman	For	Matthew Relf	For
Melanie Darrington	<i>Absent</i>	Kevin Rostance	Abstain
Samantha Deakin	For	Phil Rostance	Abstain
Andy Gascoyne	For	Dave Shaw	For
Dale Grounds	For	John Smallridge	For
Arnie Hankin	For	Helen-Ann Smith	<i>Absent</i>
Andrew Harding	For	David Walters	For
David Hennigan	For	Lee Waters	For
Tom Hollis	For	Caroline Wilkinson	For
Trevor Locke	For	Daniel Williamson	For
Rachel Madden	For	John Wilmott	For
Sarah Madigan	For	Jason Zadrozny	For

#### **C.95 Formal Setting of Council Tax 2021/22**

##### **RESOLVED**

that the Council Tax levels for 2021/22 on the basis of a Band “D” tax level for the District Council’s own expenditure of £190.46 (nil increase), be approved as follows:-

1. That it be noted that on 15 December 2020 the Council calculated the Council Tax Base for 2021/22
  - a. for the whole Council area: **33,731.7**
  - b. for dwellings in those parts of its area to which a Parish precept relates –
 

The Parish of Annesley and Felley: **546.3**  
The Parish of Selston: **3,707.8**
  
2. That the calculation of the Council Tax requirement for the Council's own purposes for 2021/22 (excluding Parish precepts) is **£6,424,540**.
  
3. That the following amounts be calculated for the year 2021/22 in accordance with Sections 31 to 36 of the Act:
  - (a) **£57,399,996** being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(2) of the Act taking into account all precepts issued to it by Parish Councils.
  
  - (b) **£50,686,472** being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(3) of the Act.
  
  - (c) **£6,713,524** being the amount by which the aggregate at 3(a) above exceeds the aggregate at 3(b) above, calculated by the Council in accordance with Section 31A(4) of the Act as its Council Tax requirement for the year.
  
  - (d) **£199.03** being the amount at 3(c) above, divided by 1(a) above, calculated by the Council, in accordance with Section 31B of the Act, as the basic amount of its Council Tax for the year (including Parish precepts).
  
  - (e) **£288,984** being the aggregate amount of all special items (Parish precepts) referred to in Section 34(1) of the Act (as per the tables below).

(f)

**£190.46**

being the amount at 3(d) above less the result given by dividing the amount at 3(e) above 1(a) above), calculated by the Council, in accordance with Section 34(2) of the Act, as the basic amount of its Council Tax for the year for dwellings in those parts of its area to which no Parish precept relates.

To note that Nottinghamshire County Council, the Nottinghamshire Police & Crime Commissioner and the Nottinghamshire Fire and Rescue Authority have issued precepts to the Council in accordance with Section 40 of the Local Government Finance Act 1992 for each category of dwellings in the Council's area as indicated in the table below.

5. That the Council, in accordance with Sections 30 and 36 of the Local Government Finance Act 1992, hereby sets the aggregate amounts shown in the tables below as the amounts of Council Tax for 2021/22 for each part of its area and for each of the categories of dwellings.

**DETAILS OF INDIVIDUAL COUNCIL TAX AMOUNTS BY PRECEPTOR AND VALUATION BAND**

**Ashfield District Council**

Council Tax Base	33,731.7	2020/21 Band D Council Tax	<b>£190.46</b>
Council Tax Amount	£6,424,540	Percentage increase	0.00%

2021/22 Council Tax amounts by band:

A	B	C	D	E	F	G	H
£126.97	£148.14	£169.30	<b>£190.46</b>	£232.78	£275.11	£317.43	£380.92

**Nottinghamshire County Council**

Council Tax Base	33,731.7	2020/21 Band D Council Tax	£1,534.95
Council Tax Amount	£53,324,758	Percentage increase	2.99%

2021/22 Council Tax amounts by band:

A	B	C	D	E	F	G	H
£1,053.90	£1,229.55	£1,405.20	<b>£1,580.85</b>	£1,932.15	£2,283.45	£2,634.75	£3,161.70

## **Nottinghamshire Police and Crime Commissioner**

Council Tax Base	33,731.7	2020/21 Band D Council Tax	£229.32
Council Tax Amount	£8,239,305	Percentage increase	6.51%

2021/22 Council Tax amounts by band:

A	B	C	D	E	F	G	H
£162.84	£189.98	£217.12	£244.26	£298.54	£352.82	£407.10	£488.52

## **Nottinghamshire Fire and Rescue Authority**

Council Tax Base	33,731.7	2020/21 Band D Council Tax	£81.36
Council Tax Amount	£2,798,045	Percentage increase	1.95%

2021/22 Council Tax amounts by band:

A	B	C	D	E	F	G	H
£55.30	£64.52	£73.73	£82.95	£101.38	£119.82	£138.25	£165.90

## **Annesley and Felley Parish Council**

Council Tax Base	546.3	2020/21 Band D Council Tax	£101.26
Council Tax Amount	£55,318	Percentage increase	0.00%

2021/22 Council Tax amounts by band:

A	B	C	D	E	F	G	H
£67.51	£78.76	£90.01	£101.26	£123.76	£146.26	£168.77	£202.52

## **Selston Parish Council**

Council Tax Base	3,707.8	2020/21 Band D Council Tax	£63.02
Council Tax Amount	£233,666	Percentage increase	0.00%

2021/22 Council Tax amounts by band:

A	B	C	D	E	F	G	H
£42.01	£49.02	£56.02	£63.02	£77.02	£91.03	£105.03	£126.04

## **Aggregate of Council Tax Requirements for residents of Annesley and Felley**

Equivalent Council Tax in 2020/21	£2,137.35
Percentage increase	2.92%

2021/22 Council Tax amounts by band:

A	B	C	D	E	F	G	H
£1,466.52	£1,710.95	£1,955.36	£2,199.78	£2,688.61	£3,177.46	£3,666.30	£4,399.56

### **Aggregate of Council Tax Requirements for residents of Selston**

Equivalent Council Tax in 2020/21	£2,099.11
Percentage increase	2.97%

2021/22 Council Tax amounts by band:

A	B	C	D	E	F	G	H
£1,441.02	£1,681.21	£1,921.37	£2,161.54	£2,641.87	£3,122.23	£3,602.56	£4,323.08

### **Aggregate of Council Tax Requirements for residents of all other parts of the Council's area**

Equivalent Council Tax in 2020/21	£2,036.09
Percentage increase	3.07%

2021/22 Council Tax amounts by band:

A	B	C	D	E	F	G	H
£1,399.01	£1,632.19	£1,865.35	£2,098.52	£2,564.85	£3,031.20	£3,497.53	£4,197.04

6. That the Council determine whether the Council's basic amount of Council Tax for 2021/22 is excessive in accordance with principles approved under Section 52ZB Local Government Finance Act 1992.

In the Ministry for Housing, Communities and Local Government's report "The Referendums Relating To Council Tax Increases (Principles) (England) Report 2021/22" (published on 4 February 2021), it sets out the circumstances under which a council's Council Tax increase might be regarded as excessive, which would trigger a referendum. These principles have been approved under section 52ZB of the amended Local Government Finance Act 1992.

The principles relating to 2021/22 (Annexe A, Paragraph 5) state that:

#### ***Principles for 2021-22 for authorities belonging to the category mentioned in paragraph 2(c) [Shire district councils]***

*5. For 2021-22 the relevant basic amount of council tax of an authority which belongs to the category mentioned in paragraph 2(c) is excessive if the authority's relevant basic amount of council tax for 2021-22 is*

*(a) 2%, or more than 2%, greater than its relevant basic amount of council tax for 2020-21; and*

(b) more than £5 greater than its relevant basic amount of council tax for 2020-21.

This means the authority would need to exceed **both** referendum principles in order to be subject to a referendum; exceeding one principle but not the other would not require a referendum.

Ashfield District Council's basic (Band D) level of Council Tax was £190.46 in 2020/21, and is proposed to be £190.46 in 2021/22, a zero % increase at Band D. Therefore, it can be determined that the Council would **not** be increasing the Council Tax by an excessive amount.

<b>Voting Results</b>			
<b>Councillor:</b>		<b>Councillor:</b>	
John Baird	For	David Martin	For
Chris Baron	Abstain	Andy Meakin	For
Kier Barsby	For	Lauren Mitchell	Abstain
Jim Blagden	For	Keir Morrison	Abstain
Ciaran Brown	For	Warren Nuttall	For
Christian Chapman	For	Matthew Relf	For
Melanie Darrington	<i>Absent</i>	Kevin Rostance	Abstain
Samantha Deakin	For	Phil Rostance	Abstain
Andy Gascoyne	For	Dave Shaw	For
Dale Grounds	For	John Smallridge	For
Arnie Hankin	For	Helen-Ann Smith	<i>Absent</i>
Andrew Harding	For	David Walters	For
David Hennigan	For	Lee Waters	For
Tom Hollis	For	Caroline Wilkinson	For
Trevor Locke	For	Daniel Williamson	For
Rachel Madden	For	John Wilmott	For
Sarah Madigan	For	Jason Zadrozny	For

The meeting closed at 8.57 pm

Chairman.

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<b>Report To:</b>	<b>COUNCIL</b>	<b>Date:</b>	<b>20 MAY 2021</b>
<b>Heading:</b>	<b>POLITICAL BALANCE AND COMMITTEE MEMBERSHIP – APPOINTMENT OF COMMITTEES, PANELS AND WORKING GROUPS</b>		
<b>Portfolio Holder:</b>			
<b>Ward/s:</b>	<b>ALL</b>		
<b>Key Decision:</b>	<b>NO</b>		
<b>Subject to Call-In:</b>	<b>NO</b>		

## Purpose of Report

To consider the consequential impact of political proportionality on seats on the Council's Committees Following the by-elections for Annesley & Kirkby Woodhouse and Skegby Wards. Ashfield Independent Councillors were appointed to both Wards, Councillor Jamie Bell and Will Bostock.

The report also details the reduction in seats on the Planning & Licensing Committees and the Local Plan Working Group, from 11 to 9. This reduces the number of overall seats available on Committees from 89 to 83.

## Recommendation(s)

That the Council;

- (a) Reduce the number of allocated seats on the Planning and Licensing Committee and the Local Plan Working Group from 11 to 9.
- (b) As a result of the above, Ashfield Independent seats are reduced by 5 overall and Conservative group seat allocation is reduced by 1.
- (c) Note the Covid-19 Response and Recovery Scrutiny Panel be renamed the Covid-19 Recovery Scrutiny Panel, inline with the Council's reviewed focus on recovery.
- (d) Note the Overall allocation of seats by group as detailed in Table A.
- (e) Note the allocation of seats on Committees as detailed in Table B.

## **Reasons for Recommendation(s)**

To comply with the provisions of the Local Government & Housing Act 1989, requiring the Council to allocate seats on its Committees in a politically proportional way.

## **Alternative Options Considered**

No other options are appropriate as the Council has to comply with the need for political proportionality in the distribution of seats on Council Committees.

## **Detailed Information**

### **POLITICAL PROPORTIONALITY**

The Council is required by law to ensure that it allocates places on its Committees in a politically proportionate way. It does not apply to the Council's Executive, the Cabinet.

At the start of the year the Council is asked to allocate places on the relevant Committees in a politically proportionate way. There are 83 such places in total. Council is asked to make amendments to these allocations during the course of the year, as required to reflect any changes to its overall political composition.

In order to restore as far as possible political proportionality on the Council (for practical purposes some element of 'rounding up' of the figures is required) the number of places allocated to the Ashfield Independents is to be reduced by 5 seats and the number of seats allocated to the Conservative Group is reduced by 1. There are no changes to the allocation of seats to the Labour Group or non-aligned Independent Members.

Councillors that are not members of political groups have no entitlement to an allocation of seats on Committees. Political groups are entitled to their proportion of seats and once their entitlement has been reached, the remaining seats may be filled by Councillors not belonging to a political group.

This current allocation of politically proportional places on the Council are as follows:

**Table A**

Group	Seats on Council	Allocation of the 83 places subject to political proportionality
Ashfield Independents	28	66
Conservative	3	7
Labour	2	5
Non-Aligned	2	5

## Places on Committees

**Table B**

	Ashfield Independents	Conservative	Labour	Non-Aligned
Planning	7 (-2)	1	1	0
Licensing	7 (-2)	0	1	1
Standards and Personnel	5	1	0	1
Local Plan Working Group	7 (-2)	1	1	0
Overview and Scrutiny	6	1	0	0
Scrutiny Panel A	6	0	1	0
Scrutiny Panel B	6 (+1)	0 (-1)	0	1
Covid-19 Recovery Scrutiny Panel	5	1	0	1
Chief Officers Employment Committee	6	1	0	0
Charities	5	0	1	1
Audit	6	1	0	0

The table above demonstrates total number of seats available on each Committee for each group. It also indicates where the deductions in group seats have been made as a consequence of reducing the overall allocated seats on the Planning and Licensing Committee and the Local Plan Working Group.

### Implications

#### **Corporate Plan:**

There are no implications in respect of the Corporate Plan

#### **Legal:**

The Local Government & Housing Act 1989 requires local authorities to allocate places on its committees in a politically proportional way.

#### **Finance:**

Budget Area	Implication
General Fund – Revenue Budget	N/A
General Fund – Capital Programme	N/A
Housing Revenue Account – Revenue Budget	N/A
Housing Revenue Account – Capital Programme	N/A

**Risk:**

Risk	Mitigation
Should the changes not be made to allocated seats and political proportionality The Council would be contravening The Local Government & Housing Act 1989 (which requires local authorities to allocate places on their committees in a politically proportionate way).	Committee Membership and Political Balance be altered accordingly

**Human Resources:**

There are no Human Resources implications arising from this report.

**Environmental/Sustainability**

There are no Environmental / Sustainability implications arising from this report.

**Equalities:**

There are no Equality implications arising from this report.

**Other Implications:**

*None*

**Reason(s) for Urgency**

*None*

**Reason(s) for Exemption**

*None*

**Background Papers**

*None*

**Report Author and Contact Officer**

Ruth Dennis DIRECTOR OF LEGAL AND GOVERNANCE (MONITORING OFFICER)  
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01623 457009

# DRAFT SCHEDULE OF MEETINGS 2021/2022

(all meetings commence at 10.00am or 7.00pm unless otherwise stated)

MAY 2021		JUNE 2021		JULY 2021	
3	<b>BANK HOLIDAY</b>				
4		1			
5		2			
6	<b>PCC AND COUNTY ELECTIONS</b>	3		1	
7		4		2	
10		7		5	
11		8	Local Plan Working Group (10am)	6	Local Plan Working Group (10am)
12		9		7	
13		10		8	Council (7pm)
14		11		9	
17		14		12	
18		15		13	
19		16	Planning Committee (10am)	14	
20	Annual Council Meeting (7pm)	17	Overview and Scrutiny Committee (7pm)	15	Scrutiny Panel A (7pm)
21		18		16	
24		21		19	
25		22	Local Joint Consultative Committee (10am)	20	
26	Planning Committee (10am)	23		21	Planning Committee (10am)
27		24		22	Scrutiny Panel B (7pm)
28		25		23	
31	<b>BANK HOLIDAY</b>	28		26	Audit Committee (7pm)
		29	Cabinet (10am)	27	
		30	Standards and Personnel Appeals Committee (7pm)	28	
				29	COVID-19 Recovery Scrutiny Panel (7pm)
				30	

AUGUST 2021	SEPTEMBER 2021	OCTOBER 2021
2		
3		
4	1	
5	2	
6	3	1
9	6	4
10 Local Plan Working Group (10am)	7	5 Local Plan Working Group (10am)
11	8	6
12	9	7 Council (7pm)
13	10	8
16	13	11
17	14 Local Plan Working Group (10am)	12
18	15	13
19	16 Overview and Scrutiny Committee (7pm)	14 Scrutiny Panel A (7pm)
20	17	15
23	20	18 Audit Committee (7pm)
24	21 Cabinet (10am)	19
25 Planning Committee (10am)	22 Planning Committee (10am)	20 Planning Committee (10am)
26	23	21
27	24	22
30 <b>BANK HOLIDAY</b>	27 Audit Committee (7pm)	25
31	28	26
	29 Standards and Personnel Appeals Committee (7pm)	27
	30	28 Scrutiny Panel B (7pm)
		29

NOVEMBER 2021		DECEMBER 2021		JANUARY 2022	
1				3	<b>NEW YEAR'S DAY (SUBSTITUTE)</b>
2	Cabinet (10am)			4	
3		1		5	
4	COVID-19 Recovery Scrutiny Panel (7pm)	2	Council (7pm)	6	
5		3		7	
8		6		10	
9	Local Plan Working Group (10am)	7	Cabinet (10am)	11	Local Joint Consultative Committee (10am)
10		8	Standards and Personnel Appeals Committee (7pm)	12	
11		9	Overview and Scrutiny Committee (7pm)	13	
12		10		14	
15		13		17	
16		14	Local Plan Working Group (10am)	18	Local Plan Working Group (10am)
17	Planning Committee (10am)	15	Planning Committee (10am)	19	Planning Committee (10am)
18		16		20	Scrutiny Panel A (7pm)
19		17		21	
22		20		24	
23		21		25	Cabinet (10am)
24		22		26	
25		23		27	Scrutiny Panel B (7pm)
26		24		28	
29		27	<b>CHRISTMAS DAY (SUBSTITUTE)</b>	31	Audit Committee (7pm)
30		28	<b>BOXING DAY (SUBSTITUTE)</b>		
		29			
		30			
		31			

FEBRUARY 2022		MARCH 2022		APRIL 2022	
1		1			
2		2			
3	Council (7pm)	3	Extraordinary Council (Tax) (7pm)		
4		4		1	
7		7		4	
8	Local Plan Working Group (10am)	8		5	
9		9		6	
10	COVID-19 Recovery Scrutiny Panel (7pm)	10	Overview and Scrutiny Committee (7pm)	7	Council (7pm)
11		11		8	
14		14		11	
15		15		12	
16	Planning Committee (10am)	16	Planning Committee (10am)	13	Planning Committee (10am)
17		17		14	Scrutiny Panel B (7pm)
18		18		15	<b>GOOD FRIDAY</b>
21		21		18	<b>EASTER MONDAY</b>
22	Cabinet (10am)	22	Local Plan Working Group (10am)	19	
23		23	Standards and Personnel Appeals Committee (7pm)	20	
24		24	Scrutiny Panel A (7pm)	21	COVID-19 Recovery Scrutiny Panel (7pm)
25		25		22	
28		28	Audit Committee (7pm)	25	
		29	Cabinet (10am)	26	Local Plan Working Group (10am)
		30		27	
		31		28	
				29	

**MAY 2022**

2 **BANK HOLIDAY**

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26 Annual Council Meeting (7pm)

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30 **BANK HOLIDAY**

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**To Note:**

Ad Hoc Committees (scheduled as and when required)

- Charities Committee
- Chief Officers' Employment Committee
- Licensing Committee
- Licensing Sub Committee
- State of Ashfield Debate

August Recess

August is usually a recess month and the only scheduled meetings are Planning Committee and Local Plan Working Group .

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<b>Report To:</b>	<b>COUNCIL</b>	<b>Date:</b>	<b>20 MAY 2021</b>
<b>Heading:</b>	<b>ANNUAL CONSTITUTION REVIEW</b>		
<b>Portfolio Holder:</b>	<b>NOT APPLICABLE</b>		
<b>Ward/s:</b>	<b>NOT APPLICABLE</b>		
<b>Key Decision:</b>	<b>NO</b>		
<b>Subject to Call-In:</b>	<b>NO</b>		

## **Purpose of Report**

The purpose of this report is to present proposed changes to the Constitution for consideration and approval by Council.

## **Recommendation(s)**

Council is recommended to:

- a. consider and approve the proposed changes to the Council's Constitution.

## **Reasons for Recommendation(s)**

To ensure that the Council's Constitution remains up to date and fit for purpose it is reviewed annually.

## **Alternative Options Considered**

An alternative option would be to not review and update the Council's Constitution. However, this would not be best practice and would reduce the value of the document, both to the Council and the wider Community as an authoritative guide to how the Council works.

## **Detailed Information**

### **CONSTITUTION REVIEW 2021**

It is good practice to review the Constitution regularly and it is the Council's practice to carry out a review annually.

The proposed changes to the Constitution are outlined below:

<b>Part of the Constitution</b>	<b>Proposed Amendments</b>
<b>Part 1 – Summary</b>	<p>Minor textual and formatting amendments to improve clarity and readability.</p> <p>Removed obsolete external links to the Forward Plan and background papers.</p> <p>Removed mention of arranged Councillor surgeries as these no longer take place.</p>
<b>Part 2 – Articles</b>	<p>Removed obsolete external link to the Council’s Petition Scheme.</p> <p>Added links to the Council’s Complaint Scheme, Local Government Ombudsman and Standards Complaints.</p> <p>Added reference to the COVID-19 Recovery Scrutiny Panel where required.</p>
<b>Part 3 – Functions and Delegations</b>	<p><b>Responsibility for Local Choice Functions</b> – Changed Executive membership number to 10.</p> <p><b>Responsibility for Council Functions</b> – Changes to Officer titles.</p> <p><b>Licensing</b> – Added power to issue Temporary Pavement Licences.</p> <p><b>Scheme of Delegation</b> – Updated Portfolio Holder responsibilities.</p> <p><b>Committee Terms of Reference</b> – Added in the COVID-19 Response and Recovery Panel.</p>
<b>Part 4 – Rules of Procedure</b>	<p>Minor textual and formatting amendments throughout to improve clarity and readability.</p> <p><b>Council Procedure Rules</b> – Added reference to virtual meetings under Council Procedure rule 21 (Record of Attendance).</p> <p><b>Access to Information Procedure Rules</b> – No changes.</p> <p><b>Budget and Policy Framework</b> – No changes.</p> <p><b>Executive Procedure Rules</b> – Removed obsolete external links.</p> <p><b>Overview and Scrutiny Procedure Rules</b> – Removed obsolete external links.</p> <p><b>Financial Regulations</b> – Updated throughout to reflect exit from the European Union.</p> <p>B.1 – Financial Planning - Added reference to the Council’s Treasury Management Strategy.</p>

	<p>D.21 – Payment of Accounts Due - Updated title from Inland Revenue to Her Majesty’s Revenue &amp; Customs (HMRC).</p> <p>D.31 – Irrecoverables - Addition to the criteria for writing off individual irrecoverable debts not exceeding £5,000.</p> <p><b>Code and Procedures Relating to the Disposal of Land and Buildings</b> – No changes.</p> <p><b>Contract Procedure Rules</b> – Updated throughout to reflect exit from the European Union. Added delegations to the Director of Resources and Business Transformation. Changes to authorities regarding ODR/EDR.</p>
<p><b>Part 5 – Members’ Code of Conduct</b></p>	<p>Changes have been made to the Members’ Code of Conduct to incorporate sections of the recently released Local Government Association Model Code of Conduct, as discussed by the Standards and Personnel Appeals Committee in a series of informal working group meetings.</p> <p>The ‘Introduction’ section has been expanded on, including wording from the LGA Model Code of Conduct. The following wording has been added into the introduction <i>“Councillors should be able to undertake their democratic role without being intimidated, abused, bullied or threatened by anyone, including the general public.”</i></p> <p>The ‘Interpretation’ section has been expanded to include clear definitions of a Councillor, Co-opted Member and Meeting. A paragraph has also been added setting out the purpose of the code of conduct for improved clarity and application.</p> <p>A further section titled ‘General Principles of Councillor Conduct’ has been added, building on the Nolan Principles to set out general principles that apply to the role of Councillor.</p> <p>The ‘Scope’ section has been expanded to provide further clarity on when the Code of Conduct applies, including the following wording <i>“This Code of Conduct applies to you as soon as you sign the Declaration of Acceptance of the Office of Councillor or attend your first meeting as a Co-opted Member and continues to apply until you cease to be a Councillor or Co-opted Member.”</i> Further detail has been included as the Code applies to all forms of communication and interaction, including the addition of electronic and social media communication, posts, statements, and comments.</p> <p>The ‘General Obligations’ section has been renamed to ‘Obligations’ and has been significantly expanded to include 12 obligations with accompanying guidance to explain the reasons for each obligation and how they should be followed. The 12 obligations include:</p> <ul style="list-style-type: none"> <li>• Respect</li> <li>• Bullying, Harassment and Discrimination</li> <li>• Impartiality of Officers of the Council</li> </ul>

	<ul style="list-style-type: none"> <li>• Confidentiality and Access to Information</li> <li>• Disrepute</li> <li>• Use of position</li> <li>• Use of Local Authority Resources and Facilities</li> <li>• Complying with the Code of Conduct</li> <li>• Training</li> <li>• Predetermination or bias</li> <li>• Interests</li> <li>• Gifts and Hospitality</li> </ul> <p>‘Appendix B’ has been added setting out the Schedule of Disclosable Personal Interests.</p> <p>The Code of Conduct has been reformatted for improved clarity and readability.</p>
<b>Part 6 – Member/Officer Protocol</b>	No changes.
<b>Part 7 – Allowances</b>	Living/minimum wage amounts amended to April 2021 figures.
<b>Part 8 – Management Structure</b>	The Senior Management Structure has been updated to the most recent version, as of March 2021.
<b>Part 9 – Employees Code</b>	Minor textual and formatting amendments to improve clarity and readability.
<b>Part 10 – Planning Code</b>	<p>Changed reference from Local Plan Steering Group to Local Plan Working Group.</p> <p>Amended titles throughout.</p> <p>Changed the time deadline for receiving late items from 3pm to 10am.</p>

## **Implications**

### **Corporate Plan:**

The Council will strive to ensure effective community leadership, through good governance, transparency, accountability, and appropriate behaviours.

### **Legal:**

In accordance with Article 13 of the Constitution, the Monitoring Officer is responsible for keeping the Constitution under review. The Monitoring Officer is delegated the authority to make minor alterations to the Constitution or make amendments to reflect in year changes. Substantive changes to the Constitution must be approved by the Council.

**Finance:**

Budget Area	Implication
General Fund – Revenue Budget	None.
General Fund – Capital Programme	
Housing Revenue Account – Revenue Budget	
Housing Revenue Account – Capital Programme	

**Risk:**

Risk	Mitigation
Not updating the Constitution on a regular basis would increase the risk of failing to reflect current legislation and practices which would negatively impact decision-making.	Ensuring the Council's Constitution remains up to date and fit for purpose it is reviewed annually.

**Human Resources:**

There are minimal HR implications as outlined in the body of the report with regard to minor changes to the Code of Conduct for Employees.

**Equalities:**

There are no specific equalities issues highlighted in the report or apparent at this stage in relation to proposed changes.

**Environmental/Sustainability:**

There are no specific environmental or sustainability implications identified within this report.

**Other Implications:**

None.

**Reason(s) for Urgency**

None.

**Reason(s) for Exemption**

None.

## **Background Papers**

None.

## **Report Author and Contact Officer**

**Ruth Dennis**  
**DIRECTOR OF LEGAL AND GOVERNANCE**  
**MONITORING OFFICER**  
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**01623 457009**

<b>Report To:</b>	<b>COUNCIL</b>	<b>Date:</b>	<b>20<sup>th</sup> MAY 2021</b>
<b>Heading:</b>	<b>CAPITAL PROGRAMME UPDATE</b>		
<b>Portfolio Holder:</b>	<b>CABINET MEMBER FOR FINANCE AND RESOURCES – COUNCILLOR RACHEL MADDEN</b>		
<b>Ward/s:</b>	<b>ALL</b>		
<b>Key Decision:</b>	<b>YES</b>		
<b>Subject to Call-In:</b>	<b>YES</b>		

## **Purpose of Report**

To gain Council approval for additional capital schemes to be added to the Council's Capital Programme.

To gain Council approval for changes to existing capital schemes within the Council's Capital Programme.

## **Recommendation(s)**

Council is requested:

- (1) to approve the additions to the Capital Programme.
- (2) to approve the changes to the existing Capital Programme.

## **Reasons for Recommendation(s)**

In accordance with the Council's Financial Regulations expenditure on a capital project can only be incurred where that project is in the Council's Capital Programme for the financial year. Where new projects are proposed, the Cabinet shall consider corporate priorities and affordability and make any necessary recommendations by submitting a report to the Council.

## **Alternative Options Considered**

Not to add the new schemes to the capital programme– **not recommended**. If the schemes are not added to the capital programme, the schemes cannot be undertaken and the Council will not

deliver the outcomes it has set out in the Future High Streets Fund (FHSF) business case or the Green Homes Grant bid.

## **Detailed Information**

### **Capital Programme Additions**

#### **1. Future High Street Fund**

At the Council meeting on the 4th February 2021, Council agreed to accept the Future High Street Fund (FHSF) grant allocation of £6.27m. This was following a report to Cabinet on 26th January 2021 where the proposed schemes were detailed and approval was given for the delivery of the projects, in principle, subject to the reworking of the business case to reflect the level of funding awarded. The business case has been successfully reworked to the funding level awarded and has been approved by the Ministry of Housing, Communities and Local Government (MHCLG).

A requirement of the FHSF is that co-funding must be contributed towards the schemes, co-funding provided by the Council is prudential borrowing. The costs of the prudential borrowing will be met by revenue income streams generated by the schemes.

#### **2. Green Homes Grant (Local Authority Delivery)**

An Executive Decision was signed on the 23<sup>rd</sup> February 2021 to accept the Green Homes Grant from the Department for Business, Energy and Industrial Strategy (BEIS). The grant will be used to improve the energy efficiency ratings of low-income households, contributing towards combating climate change. The grant will be used to fund works at 65 privately owned properties and 60 council owned properties. Co-funding is required towards the work at the Council owned properties and is to be met from an existing HRA capital programme provision.

#### **3. Depot Roof**

A funding opportunity was presented by Salix to install solar panels at the Depot through the provision of grant funding of £40k. Following inspection of the roof it was identified that significant roof repairs were required in order that the solar panels could be fitted. It was known and programmed that work would be required within the next two to three years as there were known leaks in the roof but in order to secure this grant funding and help improve the Council's carbon footprint it is proposed that these works are now brought forward. These works will lengthen the life of the asset and are currently estimated to be £250k, although at the time of writing this report the final Inspection Report is awaited.

It is therefore proposed that this new scheme to complete this work is required and that it be added to the capital programme.

Council is therefore requested to approve the above additions to the capital programme shown in Table 1 below.

**Table 1 – Capital Programme Additions**

	2021/22	2022/23	2023/24	Total
	£'000	£'000	£'000	£'000
General Fund Schemes				
<b><u>Future High Street Funding Schemes</u></b>				
Sutton Academy Community Theatre/Cinema	612	1,835		2,447
Sutton Maker Space and Business Hub	2,105			2,105
Low Street vacant units	2,176	1,088	363	3,627
Fox Street pop-up food court and car park	602			602
<b>Total Future High Street Fund Schemes</b>	<b>5,495</b>	<b>2,923</b>	<b>363</b>	<b>8,781</b>
<b>Financed by:</b>				
Future High Street Capital Grant	3,699	2,376	205	6,280
Private Sector Contribution	25	75	0	100
Prudential Borrowing	1,772	472	157	2,401
<b>Total Funding</b>	<b>5,495</b>	<b>2,923</b>	<b>363</b>	<b>8,781</b>
<b>Green Homes Grant (Local Authority Delivery)</b>	<b>700</b>	<b>0</b>	<b>0</b>	<b>700</b>
<b>Financed by:</b>				
Green Homes Grant	700	0	0	700
<b><u>Depot Roof Repairs</u></b>	<b>250</b>	<b>0</b>	<b>0</b>	<b>250</b>
<b>Financed by:</b>				
Capital Receipts	250	0	0	250
<b>Housing Revenue Account (HRA) Schemes</b>				
<b>Green Homes</b>	<b>519</b>	<b>0</b>	<b>0</b>	<b>519</b>
<b>Financed by:</b>				
Green Homes Grant	346	0	0	346
HRA reserves	173	0	0	173
<b>Total Funding</b>	<b>519</b>	<b>0</b>	<b>0</b>	<b>519</b>

**4. Changes to existing approved HRA capital programme**

Council is also asked to approve the increase in the Hucknall Infill Sites scheme and the revised funding. The increase in the scheme is due to finalisation of the build costs and funding secured for the 4<sup>th</sup> site. Council approved the initial scheme to be added to the capital programme at the Council meeting on the 1<sup>st</sup> October 2020, with the costs of the 4<sup>th</sup> site pending. The additional costs are to be met by additional secured Homes Agency grant and the additional use of HRA reserves. The costs of the additional site fall within the acceptable pay-back period for the investment.

**Table 2 - Changes to Hucknall Infill Sites**

	2020/21	2021/22	2022/23	Total
	£'000	£'000	£'000	£'000
<b>Approved scheme</b>	3	1,697	50	1,750
Revised scheme	75	2,263	50	2,388
<b>Change in Scheme</b>	<b>72</b>	<b>566</b>	<b>0</b>	<b>638</b>

<b>Revised Funding</b>				
Homes England Grant	0	540	0	540
HRA Reserve	75	1,723	50	1,848
<b>Total</b>	<b>75</b>	<b>2,263</b>	<b>50</b>	<b>2,388</b>
<b>Change in Funding</b>				
Homes England Grant	0	200	0	200
HRA Reserve	72	366	0	438
<b>Total</b>	<b>72</b>	<b>566</b>	<b>0</b>	<b>638</b>

Council is also asked to approve the change to the HRA exceptional extensive works scheme due to the HRA reserves funding being transferred to support the contribution needed to the HRA green homes scheme.

**Table 3 - Changes to HRA exceptional extensive works scheme**

	2021/22	2022/23	2023/24	Total
	£'000	£'000	£'000	£'000
<b>Approved scheme</b>	1505			
Revised scheme	1332			
Change in Scheme	<b>173</b>	<b>No change</b>		
<b>Revised Funding</b>				
HRA Reserve	1332			
<b>Total</b>	<b>1332</b>	<b>No change</b>		
<b>Change in Funding</b>				
HRA Reserve	173			
<b>Total</b>	<b>173</b>	<b>No change</b>		

## **Implications**

### **Corporate Plan:**

The new capital schemes detailed in this report supports delivery of the priorities in the Corporate Plan.

### **Legal:**

This report ensures compliance with the Council's approved Financial Regulations.

### **Finance:**

Budget Area	Implication
General Fund – Revenue Budget	As set out in the detailed information section of the report.
General Fund – Capital Programme	

Housing Revenue Account – Revenue Budget	
Housing Revenue Account – Capital Programme	

**Risk:**

<b>Risk</b>	<b>Mitigation</b>
Costs are not contained within the approved capital schemes.	Financial monitoring reports to CLT, Cabinet and Financial Regulations. Financial Management training of Budget Holders and Managers.

**Human Resources:**

No implications

**Environmental/Sustainability**

No implications

**Equalities:**

No implications

**Other Implications:**

No implications

**Background Papers**

Annual Budget and Council Tax 2021/22 and Medium-Term Financial Strategy Update to Council  
4th March 2021

**Report Author and Contact Officer**

Bev Bull

Chief Accountant

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**APPOINTMENTS TO OUTSIDE BODIES**  
**ANNUAL COUNCIL**  
**20 MAY 2021**

<b><u>No.</u></b>	<b><u>Body</u></b>	<b><u>Representatives</u></b>	<b><u>New Term Ending</u></b>
1.	Ageing Well Network  <i>Term Ending For:</i> Alderman Robert Sears-Piccavey	<b>one appointment</b>	31 May 2022
2.	Ashfield Community Safety Partnership Joint Strategic Group  <i>Term Ending For:</i> Cllr. Helen-Ann Smith Cllr. Jason Zadrozny  (The representatives must be the Leader and the Portfolio Holder responsible for Community Safety)	<b>two appointments</b>	31 May 2022
3.	Byron Charity – Hucknall  <i>Term Ending For:</i> Cllr. Chris Baron Cllr. James Blagden Cllr. Trevor Locke Cllr. Phil Rostance Cllr. Kevin Rostance Cllr. Lee Waters Cllr. John Wilmott	<b>seven appointments</b>	31 <sup>st</sup> May 2024  (3 year term)
4.	Discover Ashfield Board  <i>Term Ending For:</i> Cllr. Matthew Relf Cllr. Helen-Ann Smith Cllr. Christian Chapman (Scrutiny Member)	<b>three appointments (one to be a Scrutiny Member)</b>	31 May 2022

<b>No.</b>	<b>Body</b>	<b>Representatives</b>	<b>New Term Ending</b>
5.	<p>Greater Nottingham Joint Planning Advisory Board</p> <p><i><u>Term Ending For:</u></i> <i>Cllr. Matthew Relf</i></p> <p><i>(Representative to be the Portfolio Holder responsible for Economic Growth)</i></p>	<b>one appointment</b>	31 May 2022
6.	<p>Greenwood Community Forest Steering Group</p> <p><i><u>Term Ending For:</u></i> <i>Cllr. Matthew Relf</i></p> <p><i>(It is desirable for the representative to be either the current Chairman of the Planning Committee or the Portfolio Holder responsible for the planning function)</i></p>	<b>one appointment</b>	31 May 2022
7.	<p>Groundwork Cresswell, Ashfield &amp; Mansfield</p> <p><i><u>Term Ending For:</u></i> <i>Cllr. Matthew Relf</i></p> <p><i>(It is desirable for the representative to be either the current Chairman of the Planning Committee or the Portfolio Holder responsible for the planning function)</i></p>	<b>one appointment</b>	31 May 2022
8.	<p>Health and Wellbeing Board (County Council)</p> <p><i><u>Term Ending For:</u></i> <i>Cllr. David Walters</i> <i>Cllr. Keir Barsby (substitute)</i> <i>Cllr. John Wilmott (substitute)</i></p> <p><i>(Representative must be the Portfolio Holder responsible for the Health and Wellbeing Agenda)</i></p>	<b>one appointment and two substitutes</b>	31 May 2022
9.	<p>Hucknall &amp; District Voluntary Partnership (Under One Roof Project)</p> <p><i><u>Term Ending For:</u></i> <i>Cllr. Kevin Rostance</i></p>	<b>one appointment</b>	31 May 2022

<b>No.</b>	<b>Body</b>	<b>Representatives</b>	<b>New Term Ending</b>
10.	<p>Hucknall Partnership Group</p> <p><i>Term Ending For:</i>  Cllr. Chris Baron  Cllr. Kevin Rostance  Cllr. John Wilmott</p>	<b>three appointments</b>	31 May 2022
11.	<p>Mansfield &amp; District Crematorium Joint Committee</p> <p><i>Term Ending For:</i>  Cllr. Tom Hollis  Cllr. David Martin  Cllr. Helen-Ann Smith</p> <p><i>(Representatives must be Cabinet Members)</i></p>	<b>three appointments</b>	31 May 2022
12.	<p>NET Partnership Group</p> <p><i>Term Ending For:</i>  Cllr. Matthew Relf</p> <p><i>(Representative does not have to be an Elected Member)</i></p>	<b>one appointment</b>	31 May 2022
13.	<p>N.I.D.A.S</p> <p><i>Term Ending For:</i>  Cllr. Dave Walters</p>	<b>one appointment</b>	31 May 2022
14.	<p>Nottinghamshire Building Preservation Trust</p> <p><i>Term Ending For:</i>  Cllr. Andy Gascoyne</p> <p><i>(Desirable for the representative to have a keen interest in heritage)</i></p>	<b>one appointment</b>	31 May 2022
15.	<p>Nottinghamshire Joint Waste Management Committee</p> <p><i>Term Ending For:</i>  Cllr. David Martin</p> <p><i>(Representative must be the Portfolio Holder responsible for Waste Management)</i></p>	<b>one appointment</b>	31 May 2022

<b>No.</b>	<b>Body</b>	<b>Representatives</b>	<b>New Term Ending</b>
16.	<p>Nottinghamshire Wildlife Trust</p> <p><u>Term Ending For:</u> Cllr. Andy Meakin</p> <p><i>(Representative must be the Chairman of the Council)</i></p>	<b>one appointment</b>	31 May 2022
17.	<p>PATROL Adjudication Joint Committee</p> <p><u>Term Ending For:</u> Cllr. John Wilmott</p> <p><i>(Representative to be the Portfolio Holder responsible for Asset Management)</i></p>	<b>one appointment</b>	31 July 2022
18.	<p>Rural Community Action Nottinghamshire</p> <p><u>Term Ending For:</u> Cllr. Arnie Hankin</p>	<b>one appointment</b>	31 May 2022
19.	<p>Sherwood Forest Hospitals NHS Foundation Trust</p> <p><u>Term Ending For:</u> Cllr. David Walters</p>	<b>one appointment</b>	31 May 2022
20.	<p>Teversal Grange Advisory Committee</p> <p><u>Term Ending For:</u> Cllr. Melanie Darrington Cllr. Tom Hollis Cllr. Helen-Ann Smith</p> <p><i>(Appointed Members are advised not to also sit on the Charities Committee due to potential ongoing conflicts of interest – Minute No. CC4.3 refers)</i></p>	<b>three appointments</b>	31 May 2022

## **FOR INFORMATION:**

### **Bodies already appointed up to 2023**

<b>Outside Body:</b>	<b>Representative(s):</b>
Ashfield Citizens' Advice Bureau Management Committee	Mrs. Christine Dixon
Association for Public Service Excellence	Cllr. Jason Zadrozny
Beauvale Charity - Hucknall	Cllr. Chris Baron
D2N2 Local Enterprise Partnership Board	Cllr. Jason Zadrozny
East Midlands Councils	Cllr. Tom Hollis Cllr. Jason Zadrozny
Economic Prosperity Committee	Cllr. Matthew Relf Cllr. Jason Zadrozny
Historic England	Cllr. Jason Zadrozny
Hucknall Relief in Need Charity <i>(term ends 30 November 2021)</i>	Cllr. James Blagden Cllr. Chris Baron
LGA District Council's Network	Cllr. Jason Zadrozny
Nottinghamshire Local Government Leaders' Group	Cllr. Jason Zadrozny
Our Centre	Cllr. Warren Nuttall
Police and Crime Commissioner Panel	Cllr. Helen-Ann Smith Cllr. Jason Zadrozny (substitute)

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